

**From:** Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>  
**Sent:** Monday, March 30, 2020 3:02 PM  
**To:** jonathan winston <jwinstonsf@gmail.com>  
**Cc:** ECN, BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>; Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>; Exline, Susan (CPC) <susan.exline@sfgov.org>  
**Subject:** Re: BRCAC Update

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Hi Jon,

I hope you and your family are safe and staying healthy through this crazy time. I want to reach out directly and let you know that we are planning to have a run-through of this virtual meeting prior to Monday evening. We definitely want to make sure we have the process figured out and want you to feel comfortable too. It's uncharted territory for everyone.

We will be in touch and thank you in advance for being flexible during this time!

Leigh

**From:** Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>  
**Sent:** Monday, March 30, 2020 2:55 PM  
**To:** Michael Ahrens <mikeahrens5@gmail.com>; jonathan winston <jwinstonsf@gmail.com>; 'Christy Godinez' <cgodinez@lwhs.org>; jumpstreet1983@gmail.com <jumpstreet1983@gmail.com>; bdavila@ccsf.edu <bdavila@ccsf.edu>; rmuehlbauer@live.com <rmuehlbauer@live.com>; Peter.Tham@LTGroupRE.com <Peter.Tham@LTGroupRE.com>; Amy O'Hair <sunnyside.balboa.reservoir@gmail.com>; tang.mark@gmail.com <tang.mark@gmail.com>  
**Cc:** ECN, BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>; Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>; Exline, Susan (CPC) <susan.exline@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>  
**Subject:** Re: BRCAC Update

Hello everyone,

Firstly, I hope that everyone is staying safe and healthy. Across City departments and Boards we have been working to develop a virtual meeting platform that will enable us to continue our outreach and planning process throughout the shelter-in-place order. The Board of Supervisors held their first virtual committee meetings last week and the other Boards and Commissions will be following suit shortly.

Along the same vein, **the upcoming BRCAC meetings on April 6th and April 20th will be held virtually (still at 6pm).** We are gathering the specific information that you and the public will need in order to participate, and we will send that out in the coming couple of days. It will likely include a screen-sharing platform via link that will display the DSG presentation and audio. City staff, presenters, and CAC members will be able to add commentary. The public will be able to view/listen. There will also be a conference call number that could be used for audio only listeners as an alternative. For public comment periods there will be a separate dedicated call-in number.

As a reminder, the DSG draft is already up on the CAC website and we are welcoming comments and questions over email. Additionally, we have already uploaded the presentation so that it can be reviewed in advance. It has a script attached as well to provide context.

The Planning Commission will have it's next meeting on April 9th also as a virtual meeting. The Balboa General Plan Amendment initiation that was supposed to occur on March 19th will occur at this April 9th meeting. The Planning Commission's webpage will be providing technical information about meeting logistics in the coming days.

Thank you all for your continued engagement,

Leigh

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**From:** Lutenski, Leigh (ECN)

**Sent:** Friday, March 13, 2020 3:50 PM

**To:** Michael Ahrens <mikeahrens5@gmail.com>

**Cc:** jonathan winston <jwinstonsf@gmail.com>; sunnyside.balboa.reservoir@gmail.com

<sunnyside.balboa.reservoir@gmail.com>; jumpstreet1983@gmail.com <jumpstreet1983@gmail.com>; bdavila@ccsf.edu

<bdavila@ccsf.edu>; rmuehlbauer@live.com <rmuehlbauer@live.com>; tang.mark@gmail.com <tang.mark@gmail.com>;

cgodinez@lwhs.org <cgodinez@lwhs.org>; Peter.Tham@LTGroupRE.com <Peter.Tham@ltgroupre.com>; ECN,

BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>; Hong, Seung Yen (CPC)

<SeungYen.Hong@sfgov.org>; Exline, Susan (CPC) <susan.exline@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>

**Subject:** RE: BRCAC Update

Hello again all,

We are continuing to respond to the changing public health situation and as such, we're cancelling the planned in-person Ingleside Library session this Saturday. Our website will be updated accordingly and we will shortly be sending an email blast with the other information below (but omitting the Library session). I very much appreciate everyone's flexibility during this time. As always, please reach out to me with any questions.

Thanks, Leigh

#### **New Plan for Cancelled March 9<sup>th</sup> Meeting about the Balboa Design Standards & Guidelines (DSG) Document**

- Reschedule the March 9<sup>th</sup> meeting to **April 6<sup>th</sup>** (first Monday of April)
  - *This will be considered tentative as we continue to monitor the public health situation and follow the City's guidance on large meetings. We will confirm or move the meeting date accordingly and keep everyone updated as we get closer.*
- New opportunities for public feedback prior to April 6<sup>th</sup>
  - The DSG presentation will be posted to the CAC website along with a written transcript on **Monday, March 16<sup>th</sup>**, and this will be updated with an audio/video recording of the presentation by **Thursday, March 19<sup>th</sup>**.
  - **Planning staff and the sponsor team will be at the Ingleside Library for open hours this Saturday, March 14<sup>th</sup> from 12-3 p.m. to solicit public feedback on the DSG document.**
  - The design team will host "office hours" via phone on **Tuesday, March 17<sup>th</sup> from 6-8 p.m.** during which the public can call the design team to provide feedback or ask questions.
- In addition, the BRCAC email address ([brcac@sfgov.org](mailto:brcac@sfgov.org)) is available at any time for written questions or comments, which we will respond to accordingly.

I am happy to answer any questions about this plan. We would appreciate it if CAC members could relay this information to their member groups as well as relay any feedback on the DSG that you may receive from your member organizations. We will be posting this information to the CAC website and sending an email blast to the public listserv.

#### **Regular April Meeting**

- Reschedule the April 13<sup>th</sup> regular meeting to **April 20<sup>th</sup>** (third Monday) and potentially host it at a more central Citywide location.

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**From:** Michael Ahrens <mikeahrens5@gmail.com>

**Sent:** Thursday, March 12, 2020 9:09 PM

**To:** Lutenski, Leigh (ECN) <leigh.lutenski@sfgov.org>

**Cc:** jonathan winston <jwinstonsf@gmail.com>; sunnyside.balboa.reservoir@gmail.com; jumpstreet1983@gmail.com;

bdavila@ccsf.edu; rmuehlbauer@live.com; tang.mark@gmail.com; cgodinez@lwhs.org; Peter.Tham@LTGroupRE.com; ECN,

BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>; Hong, Seung Yen (CPC) <seungyen.hong@sfgov.org>; Exline, Susan (CPC) <susan.exline@sfgov.org>; Low, Jen (BOS) <jen.low@sfgov.org>  
**Subject:** Re: BRCAC Update

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thank you Leigh and to the City for continuing the CAC meeting set for Monday of this week. That was the correct decision and we can see that all other activities in the Bay Area and the country are following this plan and continuing matters for at least two or three weeks.

Second, I think the idea to set April 6 for the design meeting original set for Monday of this week, and continuing the April 13 meeting to April 20 is a great idea. Personally I am free for both meetings. Of course, if the Covid 19 situation does not improve I am sure that our Mayor will let us know about the medical situation and the dates will need to be extended. No one knows where this is going but I appreciate how you too recognize these dates are tentative.

I also appreciate the information on the need to extend the sunset of the CAC. Thanks again.

Mike Ahrens

Sent from my iPad

On Mar 12, 2020, at 11:07 AM, Lutenski, Leigh (ECN) <[leigh.lutenski@sfgov.org](mailto:leigh.lutenski@sfgov.org)> wrote:

Hi all,

One correction (thank you Amy for alerting me) below in yellow highlight.

Thanks, Leigh

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**From:** Lutenski, Leigh (ECN)

**Sent:** Wednesday, March 11, 2020 4:24 PM

**To:** jon winston <[jwinstonsf@gmail.com](mailto:jwinstonsf@gmail.com)>; [sunnyside.balboa.reservoir@gmail.com](mailto:sunnyside.balboa.reservoir@gmail.com); [mikeahrens5@gmail.com](mailto:mikeahrens5@gmail.com); [jumpstreet1983@gmail.com](mailto:jumpstreet1983@gmail.com); [bdavila@ccsf.edu](mailto:bdavila@ccsf.edu); [rmuehlbauer@live.com](mailto:rmuehlbauer@live.com); [tang.mark@gmail.com](mailto:tang.mark@gmail.com); [jwinstonsf@gmail.com](mailto:jwinstonsf@gmail.com); [cgodinez@lwhs.org](mailto:cgodinez@lwhs.org); [Peter.Tham@LTGroupRE.com](mailto:Peter.Tham@LTGroupRE.com)

**Cc:** ECN, BalboaReservoirCompliance (ECN) <[balboareservoircompliance.ecn@sfgov.org](mailto:balboareservoircompliance.ecn@sfgov.org)>; Hong, Seung Yen (CPC) <[SeungYen.Hong@sfgov.org](mailto:SeungYen.Hong@sfgov.org)>; Exline, Susan (CPC) <[susan.exline@sfgov.org](mailto:susan.exline@sfgov.org)>; Jen Low (BOS) <[jen.low@sfgov.org](mailto:jen.low@sfgov.org)>

**Subject:** BRCAC Update

Hello BRCAC members,

Thanks to everyone for helping us respond to the changing public health situation. We've circled up with the sponsor team and have arranged a number of public outreach options in addition to rescheduling yesterday's cancelled meeting. These new opportunities for public feedback are meant to provide additional opportunities in various formats in order to accommodate the widest array of people – a smaller in-person session, email, and tele-conference. In addition, I've provided updates about the regular April meeting and two other items below, at the end of the email.

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#### **Legislative Updates**

- **CAC Extension:** I was going to provide a verbal update last night about the CAC sunset date. Supervisor Yee and aide Jen Low are working on amended CAC legislation that will extend the body through the end of 2020, with a new sunset date of December 31, 2020. This amendment will be introduced by the Supervisor very soon so that it can be adopted prior to the existing sunset date. This extension will ensure that the CAC can continue to provide feedback on our important matters, particularly as the project moves through the City approval process. This extension will also allow for a meeting or two after the project is approved to discuss community outreach thereafter.
- On **Thursday, March 19<sup>th</sup>** there will be an informational hearing at the Planning Commission about the project as well as initiation of a General Plan Amendment. This is an introduction of one of the many pieces of Planning legislation that the project entails. The Commission will vote to initiate the legislation but will **not** be taking any project approval actions. As we’ve discussed in the past, certification of the SEIR must occur prior to any project approvals. SEIR certification is still planned for late April/early May as we’ve shown in our last few presentations.

Thank you for accommodating all of this information via email, Leigh

Leigh Lutenski  
 OEWD Joint Development  
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 (415) 554-6679